

WellSky Hospice & Palliative Course Listing

- **General Training:** This course introduces WellSky Hospice & Palliative to all new users, covering essential navigation, menu access, and fundamental system areas. (1 hour and 50 minutes)
- **System Set Up Training:** Designed for staff involved in configuring and maintaining your WellSky solution, this course covers administrative tasks (e.g., corporate structure, services setup, office documents), clinical customization (e.g., user access, care plans, encounter charting templates, medications kits, aide task lists), existing patient setup, and IPU setup. (3 hours and 20 minutes)
- **Nursing & Intake Training:** This course is for nurses and intake team members, focusing on the referral and admission process in WellSky. It covers documentation, medication management, care plans, certifications, and accessing patient data. (6 hours and 5 minutes)
- **Hospice Aide Training:** This course reviews key topics for hospice aides, including viewing clinical information, completing care plan tasks, documenting missed visits, and using the WellSky iOS Aide App for charting. (1 hour)
- **Physician and Provider Training:** Designed for physicians, nurse practitioners, and providers, this course covers dashboards, face-to-face visits, e-signing orders and certifications, and using the Patient Homepage to review and access patient data. This course offers training specifically for Medical Directors as well. (50 minutes)
- **Social Services & Chaplaincy Training:** This course is for social workers and chaplains, focusing on entering visits/encounters, using relevant dashboards, and reviewing chart data. (2 hours and 10 minutes)
- **Volunteer Training:** This course is for volunteer coordinators, covering coordination of patient and administrative volunteers, including entering requests, using dashboards, reviewing patient data, creating volunteer care plans, recording visits, and calculating volunteer cost savings. (1 hour and 25 minutes)
- **Bereavement Services Training:** This course for bereavement coordinators covers essential topics to support patients and families using your WellSky solution, including using dashboards, reviewing chart data, creating care plans, tracking tasks, and generating letters & labels. (1 hour and 10 minutes)
- **Administrative Staff Training:** This course for administrative staff covers user management, HR functions (e.g., payroll and timesheets), and workflows for HIS (Hospice Item Sets), IDG meetings, QAPI meetings, and the Scheduler functionality. (5 hours)
- **Billing & Financials Training:** Designed for billing and financial staff, this course covers billing setup, eligibility/NOEs workflows, pre-billing reports, creating claims, posting payments, and reviewing financials. (3 hours and 40 minutes)



Take your organization's solution training to the next level with the experts at WellSky! Contact us today to learn more about WellSky Training Services and our curated, self-paced training programs.

training.wellsky.com | training.services@wellsky.com