

## WellSky Home Health Course Listing

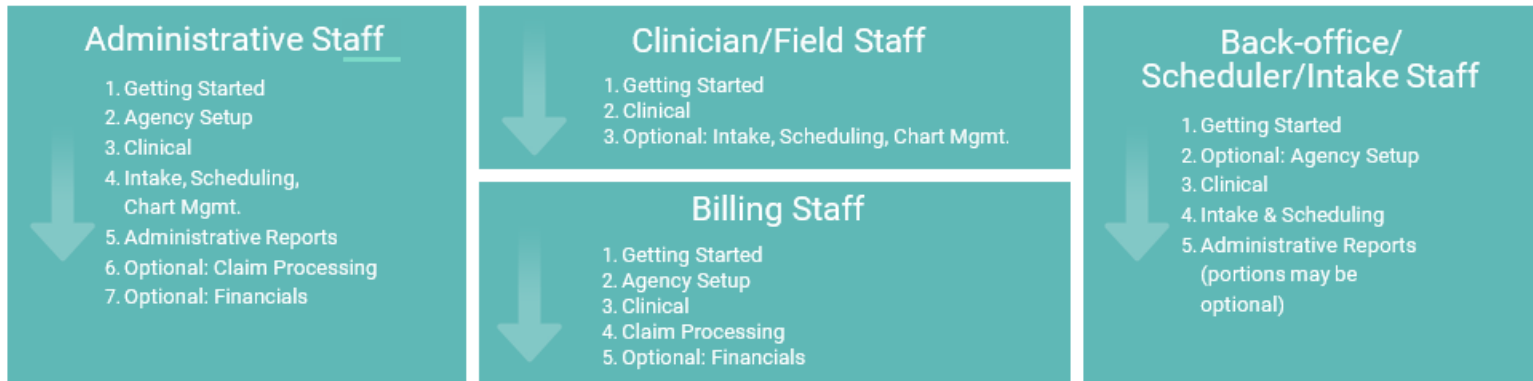
- **Getting Started:** This course is for all users, and it covers the basics such as logging in, navigation, online help, and k-mail functionality. Audience: All Staff; Estimated Completion Time: 2 hours and 10 minutes
- **Clinical:** This course is for all users, and it covers the clinical aspects of WellSky. The topics covered vary based on the learner's role selection at the start of the course. Audience: All Staff; Estimated Completion Time: varies\*\*

**Estimated time of completion for WellSky Home Health: Clinical	
Non-clinical/other ancillary services: 2 hours 25 minutes	Social worker: 4 hours 25 minutes
Home health aide: 2 hours 45 minutes	Therapist (non-OASIS): 6 hours 40 minutes
Nurse (non-OASIS): 6 hours 25 minutes	Therapist (OASIS): 7 hours 45 minutes
Nurse (OASIS): 7 hours 30 minutes	Clinical Manager (all modules): 9 hours

- **Agency Setup:** This course covers creating and managing users, referral sources, and template libraries, along with topics covering billing setup and payroll. Audience: Staff who configures and maintains the solution for your agency; Estimated Completion Time: 5 hours and 10 minutes
- **Intake, Scheduling, and Chart Management:** This course covers how to schedule a task in the patient's Episode Manager, patient intake, recertification of a patient, and the discharge process. Audience: Staff who adds patients into the solution, schedules visits, and/or manages patient charts through discharge; Estimated Completion Time: 4 hours
- **Administrative Reports:** This course covers order processing, reviewing core agency reports, monitoring the agency dashboard, and exporting the OASIS document. Add-on features such as CareInsights and Business Intelligence are also reviewed. Audience: Back-office staff and clinical admins who manage day-to-day operations; Estimated Completion Time: 5 hours
- **Claim Processing & Financials:** This course covers pre-billing procedures, claim creation workflows, posting payments, patient billing, and financial reporting (i.e., month-end close feature, payments report, adjustments report, revenue report, and AR report). Audience: Staff who performs billing tasks and/or run billing/financial reports; Estimated Completion Time: 3 hours and 50 minutes

## WellSky Home Health Course Sequence Recommendations

Below are example course recommendations and sequences based on some typical roles in Home Health.



Take your organization's solution training to the next level with the experts at **WellSky!** Contact us today to learn more about WellSky Training Services and our curated, self-paced training programs.

[training.wellsky.com](http://training.wellsky.com) | [training.services@wellsky.com](mailto:training.services@wellsky.com)